

Online Learner Readiness Rubric

Please rank the prospective online student on each of the following characteristics:

Student Readiness	Technology Skills	Work / Study Habits	Learning Styles	Technology/ Connectivity	Time Management	Interest/ Motivation	Reading/Writing Skills
Less Ready	Student has little, if any, experience using a computer or the Internet, and has minimal desire to develop more skills in this area	Student often needs reminders to complete routine assignments, often turns homework in late, and is not able to spend 5-10 hours per week on each online course	Student is not a self-directed learner and often requires real-time feedback from teachers regarding basic directions and follow-up support	Student does not have consistent access to a computer and a reliable connection to the Internet from home or from school	Student does not manage his or her time effectively in doing research, basic studies and preparing for tests or quizzes	Student has little or no interest in the content area of the online course offering and/or has a negative or unrealistic attitude toward online learning	Student is reading below grade level and has experienced difficulty with routine writing assignments
↓	Student has limited experience using a computer and the Internet, and has expressed a strong interest in developing more skills in this area	Student sometimes needs reminders and assistance in completing routine assignments and has pledged to spend 5-10 hours per week on each online course enrollment	Student beginning to demonstrate a behavior of self-directed learning and sometimes requires real-time feedback from teachers regarding basic directions and follow-up support	Student has limited access to a computer with low-speed service to the Internet from school or from home	Student is beginning to demonstrate effective time management skills in doing research, basic studies and preparing for tests or quizzes	Student has an interest in the content area of the online course offering, but has expressed concerns about enrolling in an online course and/or has an unrealistic attitude toward online learning	Student is reading at grade level and has demonstrated limited proficiency with writing assignments
↓	Student has strong computer skills and detailed experience using a word processor, email application and web browser	Student rarely needs reminders or assistance in completing routine assignments and has demonstrated good independent study habits	In general, the student is self-directed and does not require real-time feedback from teachers regarding basic directions and follow-up support	Student has consistent access to a computer with moderate-speed service to the Internet from home and from school	Student has demonstrated effective time management skills in doing research, basic studies and preparing for tests or quizzes	Student has an interest in the content area of the online course offering, and has a positive and realistic attitude toward online learning	Student is reading at or above grade level and has demonstrated success with a variety of writing assignments
More Ready	Student has excellent computer skills and significant experience using a word processor, email application and web browser, and is comfortable downloading information from the Internet and using other technology tools and applications	Student does not need reminders or assistance in completing routine assignments, usually finishes homework ahead of time, and has successfully completed an independent study experience or taken an online course	Student is a self-directed learner and demonstrates a high level of comfort and skill in learning new material without requiring real-time feedback from teachers regarding basic directions and follow-up support, and deals well with ambiguity	Student has daily access to a computer with high-speed service to the Internet at home and has a plan to access internet provided at school	Student has demonstrated outstanding time management skills	Student has a strong interest in the content area of the online course offering, is highly motivated to enroll in an online course, and has a positive and realistic attitude toward online learning	Student is reading above grade level, has strong reading comprehension skills and has demonstrated success with complex writing assignments

Note: This rubric is designed to be used as one tool to determine eligibility for enrollment in online courses and also should be used as a resource to help identify specific areas where students may need additional support to better ensure success.