

**CTE Continuity of Learning Plan  
An Appendix to Local District Continuity of Learning Plans**

Students enrolled in state approved Career and Technical Education programs will participate in distance learning options that align with their program’s curriculum, utilizing a combination of virtual and hard copy materials. This blend is to ensure that access to continuous learning is not hindered. CTE instructors will identify appropriate coursework, as well as utilize the repository of CTE resources housed on the Office of Career and Technical Education’s website, to facilitate learning options for CTE students. The [OCTE repository](#) also contains a section for special populations to ensure equity for a diverse population of learners.

CTE students that are in grade 12 currently, will be given particular attention to ensure the following:

1. Earned college credit/articulation is attained to the extent possible, given the circumstances.
2. Assistance with post-secondary plans related to the CTE program is offered, including sharing of resources. (E.g. Apprenticeship applications, applying to College, letters of recommendation that students may need, volunteer hours finalized as needed, certification completion opportunities if applicable, etc)
3. Applicable career specific scholarships are shared with students, with assistance offered, as needed. (E.g. Career Technical Student Organization related scholarships, program advisory committee scholarships where applicable, CTE scholarships through the Saginaw Community Foundation, etc.)
4. College applications and information are shared with students
5. Student Service activities and planning (E.g. resume’, internship applications, Work Based Learning opportunities, etc.)

The Newaygo County Resource Repository contains distance learning options within all disciplines, including career and college readiness and social emotional support. Those resources can be accessed at this link: <https://www.ncresa.org/Page/684>

Newaygo County Career Tech Center staff will be supported in preparing to instruct students with distance learning options during the week of April 13, with distance learning programming beginning during the week of April 20, 2020. The schedule of professional learning opportunities follows:

**NC CTC Professional Learning Week: April 13 to April 17**

<b>Monday, 4/13/20</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Time to review: your rosters and evaluation of students	Time to prioritize: Senior Needs & develop intervention plans for those not on-track	Time to prioritize: Send Bernard list of seniors who need to support plans	Time to prepare: Setup continuity of learning for Juniors	Time to communicate: As part of your weekly communication plan – share the

				learning plan to start Monday
<b>Tech Time</b> 10:30 to 11:30 Open meetings with NCATS: Office 365 & Teams	<b>Tech Time</b> 10:30 to 11:30 Open meetings with NCATS: Skyward Expanded options	<b>Tech Time</b> 10:30 to 11:30 Open meetings with NCATS: Remind App, features with paid version	<b>Tech Time</b> 10:30 to 11:30 Open meetings with NCATS: Remind App, features with paid version	<b>Tech Time</b> 10:30 to 11:30 Open meetings with NCATS: Open Session Q&A Review
2PM – Q and A with Gretchen & Bernard Teams meeting invite will be sent with virtual & phone call-in options	2PM – Q&A With Bernard & Kaleigh: Meeting student needs	2PM – Q&A With Bernard and Devon: Assessment planning for Seniors and Juniors	2PM – Q&A With Bernard Review Continuity Plans for Juniors	1PM – Q&A TRAC/Navigator With Bernard & Gretchen

Because of the inequitable access to technology and devices for our students, instruction will be delivered in a mixed media format with some students receiving online instruction and all students receiving a paper packet. Each program will deliver instruction a bit differently dependent upon content. However, for all programs at the Newaygo County Career-Tech Center, students will minimally receive:

Monday	Tuesday	Wednesday	Thursday	Friday
30 minutes of distance learning aligned with CTE program	30 minutes of distance learning aligned with CTE program	30 minutes of Career Readiness (This could include certification preparation, resume assistance, etc.)	30 minutes of distance learning aligned with CTE program	30 minutes of Career Readiness (This could include certification preparation, resume assistance, etc.)

For the Fremont High School CTE Agriscience program:

Monday	Tuesday	Wednesday	Thursday	Friday
30 minutes of distance learning aligned with CTE program	30 minutes of distance learning aligned with CTE program	30 minutes of Career Readiness (This could include certification preparation, resume assistance, etc.)	30 minutes of distance learning aligned with CTE program	30 minutes of Career Readiness (This could include certification preparation, resume assistance, etc.)

The programs at the Newaygo County Career Tech Center will utilize the distance learning instructional resources compiled by the Michigan Office of Career Tech Education while designing the lessons and take-home packets for the remainder of the school year. To view these resources, please refer to the following link: [CTE ONLINE RESOURCES LINK](#)

For students who are working to receive direct or articulated through post-secondary partners in the context of their CTC programs, they will be able to complete those course requirements online.

For students who are seeking career credentials and/or certifications (i.e. state of Michigan licensures, Automotive Service Excellence [ASE], Microsoft, software credentials, etc.), students will:

1. Complete online options prior to the end of the school year for those vendors that allow for at home, online certification.
2. For vendors that require an onsite, proctored assessments, a plan and schedule will be developed for student assessments when the gubernatorial shutdown is lifted and students are allowed to return to the Career Tech Center building.

### **11<sup>th</sup> Grade Options:**

All CTE students in grade 11 will be assigned an interdisciplinary culminating activity that encompasses essential standards missed by pupils due to the closure of schools. This project-based approach will accommodate all students, with or without technology resources.

### **12th Grade Options:**

All CTE students in grade 12 will be awarded credit/no credit in the gradebook for second semester. Those who are not on track to earn credit will be provided an individualized education plan to demonstrate their abilities to become on track to successfully complete the course. Students will be certified as eligible to graduate using prior learning assessments, a portfolio, and a resume approach.