



Early College Newaygo County 2019-2020 Application

Information, Requirements and Checklist

Eligible student applicants for the Early College Newaygo County (ECNC) program must have:

- A high school GPA of 2.2 or higher.
- Completed all Michigan Merit graduation requirements by the end of their junior year (except for final requirements in the subjects: English Language Arts, math, and online learning experience).
- Met the Ready to Succeed College requirements of Muskegon Community College (76 or higher on the Reading portion of the ACCUPLACER and 85 or higher on the Writing portion of the ACCUPLACER).
- Completed and submitted all ECNC application forms to their local high school counselor by **March 1, 2019**. Refer to checklist below and please **submit together in this order**:
 - Application (Page 2)
 - Academic Progress Sheet filled out by Counselor (Pages 3 & 4) (*Counselor will attach*)
 - 2 Letters of Recommendation (Pages 5-6 & 7-8) (*Counselor will attach*)
 - FERPA Student Release Form (Page 9)
 - Application Essay (Instructions on Page 10)
 - ACCUPLACER result pages given to the student immediately after taking the test

Muskegon Community College Requirements: Application & Testing

In addition to the application for the ECNC program, students must fill out a free on-line application to Muskegon Community College. The application can be found at www.muskegoncc.edu. For directions to access the MCC application, please refer to helpful snapshot screens beginning on page 11. If students have any questions or problems filling out the application, please consult with the College Adviser at your high school or the MCC office located at NC RESA ESC Building, 4747 W. 48th Street, Fremont.

Students are required to complete the ACCUPLACER placement test by February 15th. This placement test is a computer-based system which is used to place students in classes that match his or her current levels of academic readiness for the Early College Program. There is no fee to take the ACCUPLACER test if students have applied to MCC. Students may contact the Fremont MCC Office located at NC RESA by calling 231-777-0524 for all ACCUPLACER questions and test dates at the Fremont MCC Office.

You may also contact the Testing Center to take the ACCUPLACER at the Muskegon Community College Main Campus **by February 15th, 2019**. For more information about scheduling on the main campus, please visit <http://www.muskegoncc.edu/testing/>.

We highly encourage studying and practicing for the ACCUPLACER by going to accuplacer.collegeboard.org/store to obtain a FREE study app. This excellent app provides students with sample questions, answers, and descriptions for how to arrive at the right answer. Students may also choose to visit the following link for a list of ACCUPLACER test subjects and practice questions: <https://accuplacer.collegeboard.org/students/accuplacer-tests>.

If you have already taken the ACCUPLACER test, please bring your results page to your high school counselor. You will not be required to test again unless you need to improve your score for acceptance.



Early College Newaygo County 2019-2020 Application

Application Form (To be Completed by the Student and Parent)

Student Application for the 2019-2020 School Year

Last Name: _____ First/Middle: _____

Birthdate: ____ / ____ / ____ Age: ____ Gender: Male Female

Student Email: _____

Student Cell Phone: _____

Name of Parent(s)/Legal Guardian(s) with whom the student resides:

Parent/Guardian 1: _____ Relationship to Student: _____

Parent/Guardian 2: _____ Relationship to Student: _____

Home Address: _____

(Street)

(City)

(State)

(Zip)

Phone: Parent/Guardian 1 (home) _____ (work) _____ (cell) _____

Phone: Parent/Guardian 2 (home) _____ (work) _____ (cell) _____

Parent/Guardian email address: _____

High school attending: _____ Public Home School Private

I understand that my participation in my child's education will help determine his/her likelihood of success in the program. Therefore, I will voluntarily be involved in the Early College Newaygo County program to promote parent support, shared decisions, special enrichment and recreational activities. I agree to be accessible and readily available to the school to discuss my child's progress and development. I understand that acceptance into the ECNC program requires a commitment through the thirteenth year.

I also understand that attendance and full participation in all program activities is vital to my child's success. These activities will include the ECNC College Success Seminar, cohort meetings, and orientation sessions.

I also understand that acceptance into the school is a privilege and my child must adhere to the Campus Standards set by Muskegon Community College to remain enrolled. Failure to meet those standards may result in his/her dismissal from ECNC.

By signing this form, I authorize Early College Newaygo County to access my child's Educational Development Plan (EDP) as well as other pertinent high school records.

Parent/Guardian Signature

Date

Student Signature

Date



Early College Newaygo County 2019-2020 Application

Academic Progress Worksheet (Page 1 of 2 Completed by Counselor)

Student name: _____ Date: _____

Counselor name: _____

High school name: _____

The current year's Academic Progress Report is attached for ECNC panel review.

High School Graduation Progress (courses and credits earned)

<i>Mathematics</i>		<i>Final Grade</i>		<i>Final Grade</i>	
Algebra I		Geometry			
Algebra II		Final Year Math Course*			
<i>English Language Arts</i>		<i>Final Grade</i>		<i>Final Grade</i>	
ELA Grade 9		ELA Grade 11			
ELA Grade 10		ELA Grade 12*			
<i>Science</i>		<i>Final Grade</i>		<i>Final Grade</i>	
Biology		One additional Science credit			
Physics or Chemistry					
<i>Social Studies</i>		<i>Final Grade</i>		<i>Final Grade</i>	
.5 Credit in Civics		.5 Credit in Economics			
U.S. History and Geography		World History and Geography			
<i>Other</i>		<i>Final Grade</i>		<i>Final Grade</i>	
Physical Education & Health -1 credit		Visual, Performing and Applied Arts-1 credit			
Online Learning Experience*		Language other than English-1 credit			
Cumulative GPA					

*Indicates that the course does not need to be completed by the end of the student's junior year.

Are there any additional classes this student has taken in high school? _____

What extra-curricular or volunteer activities is this student involved in? _____

Does the student have an Individualized Education Plan (IEP)? Yes _____ No _____



Early College Newaygo County 2019-2020 Application

Academic Progress Worksheet (Page 2 of 2 Completed by Counselor)

<i>TEST</i>	<i>Reading</i>	<i>Writing/English</i>	<i>Science</i>	<i>Math</i>	<i>Social Studies</i>	<i>Composite</i>
ACT						
SAT						
PSAT						
MSTEP						
ACCUPLACER*						

*ACCUPLACER test results required for the ECNC application to be completed.

Briefly describe your interactions with the student and how you think he/she will respond to a community college education environment. Please also describe any characteristics which set him/her apart from other high school students.

Please rate the student in terms of the following attributes:

	<i>No Basis for Evaluation</i>	<i>Below Average</i>	<i>Average</i>	<i>Above Average</i>	<i>Exceptional</i>
Academic capability to succeed in MCC courses.					
Levels of personal commitment to academic achievement, perseverance and effort.					
Self-discipline and initiative, willing to take responsibility for one's own behavior/learning.					

Counselor Signature: _____

Date: _____

Based on my experience with the applicant, my overall recommendation for this student is as follows:

- Highest recommendation Recommend
 Recommend with reservation Do not recommend



Early College Newaygo County 2019-2020 Application

Recommendation (Page 1 of 2 by Person Recommending Student)

To be completed by student:

Student Name: _____

Counselor Name: _____

Counselor email: _____

School Mailing Address: _____

ECNC Recommendation Form – Recommendation 1

Thank you for taking the time to complete a recommendation form for a prospective Early College Newaygo County (ECNC) student. ECNC allows students to delay graduation by one year by not taking a senior math class, which allows them to graduate with both a high school diploma and associate degree (62 credits) from Muskegon Community College. Please put this form in a sealed envelope with your signature over the seal OR scan and email directly to the high school counselor at the address above. The application is due **March 1, 2019**.

Name

Relationship to student

Organization or company where affiliation occurs

Phone

Email

How long have you known the student? _____

In what capacity? _____

Please complete the recommendation form on the backside of this page.



Recommendation Form – Page 2

Briefly describe your interactions with the student and how you think he/she will respond to a community college education environment. Please also describe any characteristics which set him/her apart from other high school students.

Please rate the student in terms of the following attributes:

	<i>No Basis for Evaluation</i>	<i>Below Average</i>	<i>Average</i>	<i>Above Average</i>	<i>Exceptional</i>
Academic capability to succeed in MCC courses.					
Levels of personal commitment to academic achievement, perseverance and effort.					
Self-discipline and initiative, willing to take responsibility for one's own behavior/learning.					

Signature: _____

Date: _____

Based on my experience with the applicant, my overall recommendation for this student is as follows:

- Highest recommendation
- Recommend
- Recommend with reservation
- Do not recommend

THANK YOU!



Early College Newaygo County 2019-2020 Application

Recommendation Form (Page 1 of 2 by Person Recommending Student)

To be completed by student:

Student Name: _____

Counselor Name: _____

Counselor email: _____

School Mailing Address: _____

ECNC Recommendation Form – Recommendation 2

Thank you for taking the time to complete a recommendation form for a prospective Early College Newaygo County student (ECNC). ECNC allows students to delay graduation by one year by not taking a senior math class, which allows them to graduate with both a high school diploma and associate degree (62 credits) from Muskegon Community College. Please put this form in a sealed envelope with your signature over the seal OR scan and email directly to the high school counselor at the address above. The application is due **March 1, 2019**.

Name

Relationship to student

Organization or company where affiliation occurs

Phone

Email

How long have you known the student? _____

In what capacity? _____

Please complete the recommendation form on backside of this page.



Recommendation Form – Page 2

Briefly describe your interactions with the student and how you think he/she will respond to a community college education environment. Please also describe any characteristics which set him/her apart from other high school students.

Please rate the student in terms of the following attributes:

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Academic capability to succeed in MCC courses.					
Levels of personal commitment to academic achievement, perseverance and effort.					
Self-discipline and initiative, willing to take responsibility for one's own behavior/learning.					

Signature: _____

Date: _____

Based on my experience with the applicant, my overall recommendation for this student is as follows:

- Highest recommendation
- Recommend
- Recommend with reservation
- Do not recommend

THANK YOU!



FERPA Form (To be Completed by the Student and Parent)

Student Information Release Authorization

I (student's printed name), _____, authorize Muskegon Community College to release information contained in my student record to the individual(s) or organization(s) listed below and only under the conditions stipulated.

1. Name of person or organization and address to whom disclosure is to be made:

- ECNC Staff, NC RESA, 4747 W. 48th St., Fremont, MI 49412
- High School District (Please check one):
 - Fremont High School Counselor/Principal, 5421 S. Warner, Fremont, MI 49412
Fremont Business/Finance Office, 450 E. Pine Street, Fremont, MI 49412
 - Grant High School Counselor/Principal, 331 East State Street, Grant, MI 49327
Grant Business/Finance Office, 1482 South Elder, Grant, MI 49327
 - Hesperia High School Counselor/Principal, 96 S. Division, PO Box 338, Hesperia, MI 49421
Hesperia Business/Finance Office, 96 S. Division, PO Box 338, Hesperia, MI 49421
 - Newaygo High School Counselor/Principal, 200 East Street, Newaygo, MI 49337
Newaygo Business/Finance Office, 360 S. Mill Street, PO Box 820, Newaygo, MI 49337
 - White Cloud High School Counselor/Principal, 555 E. Wilcox, PO Box 1000, White Cloud, MI 49349
White Cloud Business Office, 555 E. Wilcox Avenue, PO Box 1000, White Cloud, MI 49349

- Parent/Guardian/Other _____
(Print Names) _____

Type of information to be disclosed: All information which may include, but is not limited to, college records, schedules, grades, attendance, faculty communications, transcripts, billing and academic plans.

2. The purpose for disclosure of information:
To allow ECNC staff to provide appropriate support services, program evaluation, and grade reporting requirements.

Student Signature

Date

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

Unless otherwise requested, this authorization ends upon your withdrawal or graduation from ECNC.



Application Essay (To be Completed by the Student)

Application Essay

As part of the application process, students must write and submit a one-page essay attached to their application.

Please address the following questions for our evaluation committee:

- Why do you feel that the ECNC program would be a good fit for you?
- How are you prepared for college-level work and expectations?
- How committed are you to the ECNC program?
- What challenges do you think you will face as a participant in the ECNC program?

In addition to the specific questions above, this writing assignment will be judged on:

- How well it is written (organization, language, style, grammar, spelling, punctuation, etc.).
- Your passion for entering both ECNC and pursuing your career.

Student and Family Interview (Scheduled at a later date)

Family Interview

After the application is reviewed, students meeting the ECNC criteria will be scheduled for an interview comprised of ECNC Dean and Mentor, and advisory members. After the interview, students will be notified by mail if they are accepted into the program. Interview questions will comprise the following:

Student Interview Component

- Goals and aspirations
- Previous educational experience
- Perceived college readiness
- General information about themselves

Family Interview Component

- How do you plan to support your student in the ECNC program? (i.e. transportation, student support, etc.)
- Why is Early College a good fit for your student?

Application Deadline: March 1, 2019

Early College Application Process

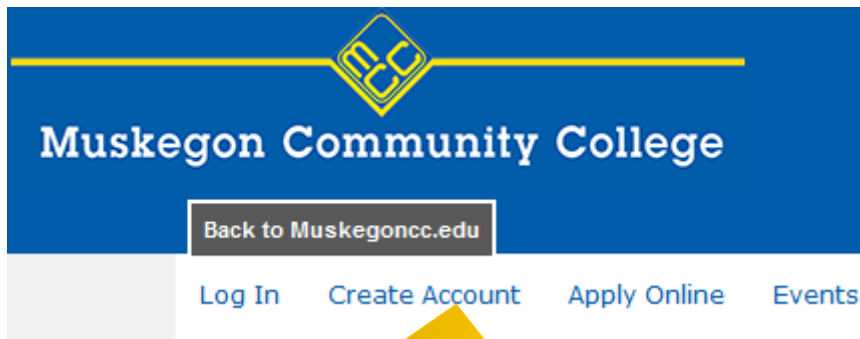
1. Click on Apply Now



2. Click on

- **[New Student/Re-Apply Application](#)** — If you have never attended Muskegon Community College or if you are a re-applying, you will need to complete a New Student Admissions Application. This application can be completed online and is free of charge.

3. Click on Create Account



4. Please fill out every section of information needed that has a *. This information is required.

5. Under **High School 1**

- a. Country

- i. United States is the first country listed

Early College Application Process

6. Under **Enrollment Information**
- The start term required is Fall 2019.
 - Your start term will be next fall.
 - The Admit Type is Dual Enrolled/Direct Credit/Early College
 - The Academic/Career Interest is Early College Program
 - The Academic program of Interest is Degree in Associate in Science and Art (ASA).

Enrollment Information

Start Term *

Fall 2019

Admit Type *

Dual Enrolled/Direct Credit/E

Academic/Career Interest *

Early College Program

Academic Program of Interest *

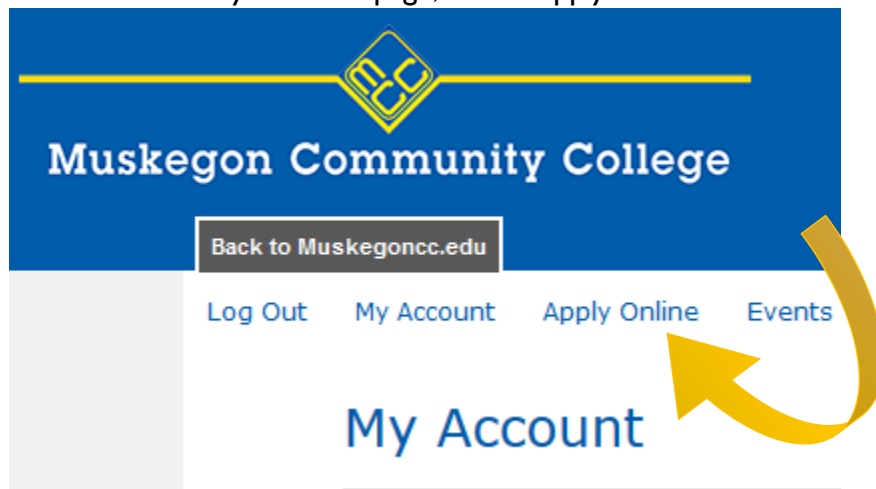
Degree in Associate in Scien

7. After you have completed entering your account information please select

Create Account

8. You now have an account with Muskegon Community College, **but have not applied.**

9. On the My Account page, select Apply Online.



Muskegon Community College

Back to Muskegoncc.edu

Log Out My Account Apply Online Events

My Account

Early College Application Process

- a. Your entry term will be Fall 2019.
- b. Your Academic Level is undergraduate
- c. Your Academic Program is High School Guest

Online Application

Select an area of interest

Entry Term *

Fall 2019 ▼

Academic Level

Undergraduate ▼

Academic Program

High School Guest *Not Elig ▼

10. Select Submit

11. You will now fill in any missing information on your application.

- a. Certain fields will be preloaded with previous information from creating your account.

Early College Application Process

12. On the Academics Page (page 3)

- a. Your Admit Type is Dual Enrolled/Direct Credit/Early College
- b. Your MCC Goal is blank
- c. Academic/Career Interest is Early College
- d. Academic Program is Degree in Associate in Science and Arts (ASA)
- e. Your entry term will be Fall 2019.

Academic Plans

If you completed a previous program at MCC, please select a different program.

Admit Type

MCC Goal

Academic/Career Interest *

Academic Program *

Start Term *

Student Load Intent

13. Your application has been submitted! You will be contacted via email and mail about your acceptance information.