



## Early College Newaygo County 2021-2022 Application

### **Information, Requirements and Checklist**

Eligible student applicants for the Early College Newaygo County (ECNC) program must have:

- A high school GPA of 2.2 or higher.
- Completed all Michigan Merit graduation requirements by the end of their junior year (except for final requirements in the subjects: English Language Arts, math, and online learning experience).
- Met the Ready to Succeed College requirements of Muskegon Community College (250 or higher on the Reading portion of the ACCUPLACER NextGen and 255 or higher on the Writing portion of the ACCUPLACER NextGen).
- Completed and submitted all ECNC application forms to their local high school counselor by **March 5, 2021**. Refer to checklist below and please **submit together in this order**:
  - Application (Page 2)
  - Academic Progress Sheet filled out by Counselor (Pages 3 & 4) (*Counselor will attach*)
  - 2 Letters of Recommendation (Pages 5-6 & 7-8) (*Counselor will attach*)
  - FERPA Student Release Form (Page 9)
  - Application Essay (Instructions on Page 10)
  - ACCUPLACER result pages given to the student immediately after taking the test

### **Muskegon Community College Requirements: Application & Testing**

In addition to the application for the ECNC program, students must fill out a free online application to Muskegon Community College. The application can be found at [www.muskegoncc.edu](http://www.muskegoncc.edu). For directions to access the MCC application, please refer to helpful snapshot screens beginning on page 11. If students have any questions or problems filling out the application, please consult with the college adviser or counselor at your high school.

**Students are required to complete the ACCUPLACER placement test by February 24, 2021.** This placement test is a computer-based system which is used to place students in classes that match his or her current levels of academic readiness for the Early College Program. There is no fee to take the ACCUPLACER test if students have applied to MCC. Students may contact the MCC Testing Center for all ACCUPLACER questions by emailing [testingcenter@muskegoncc.edu](mailto:testingcenter@muskegoncc.edu) or voice messages can be left at 231-777-0394 for all ACCUPLACER questions.

We ***highly recommend*** studying and practicing for the ACCUPLACER by going to [accuplacer.collegeboard.org/store](http://accuplacer.collegeboard.org/store) to obtain a FREE study app. This excellent app provides students with sample questions, answers, and descriptions for how to arrive at the right answer. Students may also choose to visit the following link for a list of ACCUPLACER test subjects and practice questions: <https://accuplacer.collegeboard.org/students/accuplacer-tests>.

If you have already taken the ACCUPLACER test, please bring your results page to your high school counselor. You will not be required to test again unless you need to improve your score for acceptance.



# Early College Newaygo County 2021-2022 Application

## Application Form (To be Completed by the Student and Parent)

### Student Application for the 2021-2022 School Year

Last Name: \_\_\_\_\_ First/Middle: \_\_\_\_\_

Birthdate: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age: \_\_\_\_ Gender:  Male  Female

Student Email: \_\_\_\_\_

Student Cell Phone: \_\_\_\_\_

Name of Parent(s)/Legal Guardian(s) with whom the student resides:

Parent/Guardian 1: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Parent/Guardian 2: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Home Address: \_\_\_\_\_

(Street)

(City)

(State)

(Zip)

Phone: Parent/Guardian 1 (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_

Phone: Parent/Guardian 2 (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_

Parent/Guardian email address: \_\_\_\_\_

High school attending: \_\_\_\_\_  Public  Home School  Private

I understand that my participation in my child's education will help determine his/her likelihood of success in the program. Therefore, I will voluntarily be involved in the Early College Newaygo County program to promote parent support, shared decisions, special enrichment and recreational activities. I agree to be accessible and readily available to the school to discuss my child's progress and development. I understand that acceptance into the ECNC program requires a commitment through the thirteenth year. In addition, I understand that if I do not earn credit in a Muskegon Community College course, I might be responsible for reimbursing my District depending on District Policy.

I also understand that attendance and full participation in all program activities is vital to my child's success. These activities will include the ECNC College Success Seminar, cohort meetings, and orientation sessions.

I also understand that acceptance into the school is a privilege and my child must adhere to the Campus Standards set by Muskegon Community College to remain enrolled. Failure to meet those standards may result in his/her dismissal from ECNC.

By signing this form, I authorize Early College Newaygo County to access my child's Educational Development Plan (EDP) as well as other pertinent high school records.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date



# Early College Newaygo County 2021-2022 Application

## Academic Progress Worksheet (Page 1 of 2 Completed by Counselor)

Student name: \_\_\_\_\_ Date: \_\_\_\_\_

Counselor name: \_\_\_\_\_

High school name: \_\_\_\_\_

The current year's Academic Progress Report is attached for ECNC panel review.

### High School Graduation Progress (courses and credits earned)

<i>Mathematics</i>	<i>Final Grade</i>		<i>Final Grade</i>
Algebra I		Geometry	
Algebra II		Final Year Math Course*	
<i>English Language Arts</i>	<i>Final Grade</i>		<i>Final Grade</i>
ELA Grade 9		ELA Grade 11	
ELA Grade 10		ELA Grade 12*	
<i>Science</i>	<i>Final Grade</i>		<i>Final Grade</i>
Biology		One additional Science credit	
Physics or Chemistry			
<i>Social Studies</i>	<i>Final Grade</i>		<i>Final Grade</i>
.5 Credit in Civics		.5 Credit in Economics	
U.S. History and Geography		World History and Geography	
<i>Other</i>	<i>Final Grade</i>		<i>Final Grade</i>
Physical Education & Health -1 credit		Visual, Performing and Applied Arts-1 credit	
Online Learning Experience*		Language other than English-1 credit	
<b>Cumulative GPA</b>			

\*Indicates that the course does not need to be completed by the end of the student's junior year.

Are there any additional classes this student has taken in high school? \_\_\_\_\_

What extra-curricular or volunteer activities is this student involved in? \_\_\_\_\_

Does the student have an Individualized Education Plan (IEP)? Yes \_\_\_\_\_ No \_\_\_\_\_



# Early College Newaygo County 2021-2022 Application

## Academic Progress Worksheet (Page 2 of 2 Completed by Counselor)

<i>TEST</i>	<i>Reading</i>	<i>Writing/English</i>	<i>Science</i>	<i>Math</i>	<i>Social Studies</i>	<i>Composite</i>
ACT						
SAT						
PSAT						
MSTEP						
ACCUPLACER*						

\*ACCUPLACER test results required for the ECNC application to be completed.

Briefly describe your interactions with the student and how you think he/she will respond to a community college education environment. Please also describe any characteristics which set him/her apart from other high school students.

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Please rate the student in terms of the following attributes:

	<i>No Basis for Evaluation</i>	<i>Below Average</i>	<i>Average</i>	<i>Above Average</i>	<i>Exceptional</i>
Academic capability to succeed in MCC courses.					
Levels of personal commitment to academic achievement, perseverance and effort.					
Self-discipline and initiative, willing to take responsibility for one's own behavior/learning.					

Counselor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Based on my experience with the applicant, my overall recommendation for this student is as follows:

- Highest recommendation                       Recommend  
 Recommend with reservation                       Do not recommend



Early College Newaygo County  
2021-2022 Application

**Recommendation (Page 1 of 2 by Person Recommending Student)**

**To be completed by student:**

Student Name: \_\_\_\_\_

Counselor Name: \_\_\_\_\_

Counselor email: \_\_\_\_\_

School Mailing Address: \_\_\_\_\_

**ECNC Recommendation Form – Recommendation 1**

Thank you for taking the time to complete a recommendation form for a prospective Early College Newaygo County (ECNC) student. ECNC allows students to delay graduation by one year by retaining a math credit their senior year, which allows them to graduate with both a high school diploma and associate degree (62 credits) from Muskegon Community College. Please put this form in a sealed envelope with your signature over the seal OR scan and email directly to the high school counselor at the address above. The application is due **March 5, 2021**.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship to student

\_\_\_\_\_  
Organization or company where affiliation occurs

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

How long have you known the student? \_\_\_\_\_

In what capacity? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please complete the recommendation form on the backside of this page.**



Early College Newaygo County  
2021-2022 Application

**Recommendation Form – Page 2**

Briefly describe your interactions with the student and how you think he/she will respond to a community college education environment. Please also describe any characteristics which set him/her apart from other high school students.

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Please rate the student in terms of the following attributes:

	<i>No Basis for Evaluation</i>	<i>Below Average</i>	<i>Average</i>	<i>Above Average</i>	<i>Exceptional</i>
Academic capability to succeed in MCC courses.					
Levels of personal commitment to academic achievement, perseverance and effort.					
Self-discipline and initiative, willing to take responsibility for one's own behavior/learning.					

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Based on my experience with the applicant, my overall recommendation for this student is as follows:

- Highest recommendation
- Recommend
- Recommend with reservation
- Do not recommend

**THANK YOU!**



# Early College Newaygo County 2021-2022 Application

## Recommendation Form (Page 1 of 2 by Person Recommending Student)

**To be completed by student:**

Student Name: \_\_\_\_\_

Counselor Name: \_\_\_\_\_

Counselor email: \_\_\_\_\_

School Mailing Address: \_\_\_\_\_

### ECNC Recommendation Form – Recommendation 2

Thank you for taking the time to complete a recommendation form for a prospective Early College Newaygo County student (ECNC). ECNC allows students to delay graduation by one year by retaining a math credit their senior year, which allows them to graduate with both a high school diploma and associate degree (62 credits) from Muskegon Community College. Please put this form in a sealed envelope with your signature over the seal OR scan and email directly to the high school counselor at the address above. The application is due **March 5, 2021**.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship to student

\_\_\_\_\_  
Organization or company where affiliation occurs

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

How long have you known the student? \_\_\_\_\_

In what capacity? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please complete the recommendation form on backside of this page.**



# Early College Newaygo County 2021-2022 Application

## Recommendation Form – Page 2

Briefly describe your interactions with the student and how you think he/she will respond to a community college education environment. Please also describe any characteristics which set him/her apart from other high school students.

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Please rate the student in terms of the following attributes:

	<i>No Basis for Evaluation</i>	<i>Below Average</i>	<i>Average</i>	<i>Above Average</i>	<i>Exceptional</i>
Academic capability to succeed in MCC courses.					
Levels of personal commitment to academic achievement, perseverance and effort.					
Self-discipline and initiative, willing to take responsibility for one's own behavior/learning.					

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Based on my experience with the applicant, my overall recommendation for this student is as follows:

- Highest recommendation
- Recommend
- Recommend with reservation
- Do not recommend

**THANK YOU!**





**FERPA Form (To be Completed by the Student and Parent)**

**Student Information Release Authorization**

I (student's printed name), \_\_\_\_\_, authorize Muskegon Community College to release information contained in my student record to the individual(s) or organization(s) listed below and only under the conditions stipulated.

1. Name of person or organization and address to whom disclosure is to be made:

- ECNC Staff, NC RESA, 4747 W. 48<sup>th</sup> St., Fremont, MI 49412
- High School District (Please check one):
  - Fremont High School Counselor/Principal, 5421 S. Warner, Fremont, MI 49412  
Fremont Business/Finance Office, 450 E. Pine Street, Fremont, MI 49412
  - Grant High School Counselor/Principal, 331 East State Street, Grant, MI 49327  
Grant Business/Finance Office, 1482 South Elder, Grant, MI 49327
  - Hesperia High School Counselor/Principal, 96 S. Division, PO Box 338, Hesperia, MI 49421  
Hesperia Business/Finance Office, 96 S. Division, PO Box 338, Hesperia, MI 49421
  - Newaygo High School Counselor/Principal, 200 East Street, Newaygo, MI 49337  
Newaygo Business/Finance Office, 360 S. Mill Street, PO Box 820, Newaygo, MI 49337
  - White Cloud High School Counselor/Principal, 555 E. Wilcox, PO Box 1000, White Cloud, MI 49349  
White Cloud Business Office, 555 E. Wilcox Avenue, PO Box 1000, White Cloud, MI 49349
- Parent/Guardian/Other – *Please include all parents/guardians who you grant access to your information.*

(Print Names)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Type of information to be disclosed: All information which may include, but is not limited to, college records, schedules, grades, attendance, faculty communications, transcripts, billing and academic plans.

2. The purpose for disclosure of information:

To allow ECNC staff to provide appropriate support services, program evaluation, and grade reporting requirements.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

*I authorize MCC to send my official MCC transcript to my high school for the purpose of government audits, even after I graduate or withdraw from Early College Newaygo County.*



**Application Essay (To be Completed by the Student)**

**Application Essay**

As part of the application process, students must write and submit a one-page essay attached to their application.

Please address the following questions for our evaluation committee:

- Why do you feel that the ECNC program would be a good fit for you?
- How are you prepared for college-level work and expectations?
- How committed are you to the ECNC program?
- What challenges do you think you will face as a participant in the ECNC program?

In addition to the specific questions above, this writing assignment will be judged on:

- How well it is written (organization, language, style, grammar, spelling, punctuation, etc.).
- Your passion for entering both ECNC and pursuing your career.

**Student and Family Interview (Scheduled at a later date)**

**Family Interview**

After the application is reviewed, students meeting the ECNC criteria will be scheduled for an interview comprised of ECNC Dean and Mentor, and advisory members. After the interview, students will be notified by mail if they are accepted into the program. Interview questions will comprise the following:

***Student Interview Component***

- Goals and aspirations
- Previous educational experience
- Perceived college readiness
- General information about themselves

***Family Interview Component***

- How do you plan to support your student in the ECNC program? (i.e. transportation, student support, etc.)
- Why is Early College a good fit for your student?

**Application Deadline: Friday, March 5, 2021**



# Early College Newaygo County 2021-2022 Application

## MCC Application Directions:

1. Click on Apply Now



2. Click on
  - [Dual Enrolled/Direct Credit/Early College Student Application](#) —

If you plan to attend Muskegon Community College at the same time as high school, please complete the application that applies to your situation (ie: Dual Enrolled, Early College, Direct Credit) in addition to the following forms:

[Direct Credit](#)

[Dual Enrollment](#)

[Early College](#)

3. Click on Create Account



4. Please fill out every section of information needed that has a \*. This information is required.

5. Under High School 1
  - a. Country
    - i. United States is the first country listed



# Early College Newaygo County 2021-2022 Application

## Enrollment Information

- 6. Under
  - a. The start term required is Fall 2021.
    - i. Your start term will be next fall.
  - b. The Admit Type is Dual Enrolled/Direct Credit/Early College
  - c. The Academic/Career Interest is Early College Program
  - d. The Academic program of Interest is Degree in Associate in Science and Art (ASA).

Enrollment Information

<b>Start Term *</b>	<b>Admit Type *</b>
Fall 2017	Dual Enrolled/Direct Credit/E
<b>Academic/Career Interest *</b>	<b>Academic Program of Interest *</b>
Early College Program	Degree in Associate in Scien

- 7. After you have completed entering your account information please select **Create Account**
- 8. You now have an account with Muskegon Community College but **have not applied.**
- 9. On the My Account page, select Apply Online.





## Early College Newaygo County 2021-2022 Application

- a. Your entry term will be Fall 2021.
- b. Your Academic Level is undergraduate
- c. Your Academic Program is High School Guest

## Online Application

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Select an area of interest

**Entry Term \***

Fall 2017 ▼

**Academic Level**

Undergraduate ▼

**Academic Program**

High School Guest \*Not Elig ▼

10. Select Submit

11. You will now fill in any missing information on your application.

- a. Certain fields will be preloaded with previous information from creating your account.

12. On the Academics Page (page 3)

- a. Your Admit Type is Dual Enrolled/Direct Credit/Early College
- b. Your MCC Goal is blank
- c. Academic/Career Interest is Early College
- d. Academic Program is Degree in Associate in Science and Arts (ASA)
- e. Your entry term will be Fall 2021.



Academic Plans

*If you completed a previous program at MCC, please select a different program.*

Admit Type

Dual Enrolled/Direct Credit/E

MCC Goal

Academic/Career Interest \*

Early College Program

Academic Program \*

Degree in Associate in Scien

Start Term \*

Fall 2017

Student Load Intent

13. Your application has been submitted! You will be contacted via email and mail about your acceptance information.