



Newaygo County  
Regional Educational  
Service Agency

**CAREER-TECH CENTER**

4645 W. Career Pathway, Fremont, MI 49412  
Telephone (231) 924-0380  
Fax (231) 924-6311

# Work-Based Learning Driving Permission Guidelines and Agreement

NEWAYGO COUNTY



Type of Work-Based Placement: \_\_\_\_\_

This agreement outlines the student's responsibilities and privilege of being able to drive to and from work-based learning activities and sites such as job shadows, employer visits, interviews, job sites, training sites and other activities.

<b>Student Name:</b>	<b>Worksite:</b>
----------------------	------------------

**It is to be understood by all parties:**

That the student will be driving to and from his/her work-based learning activity site only. After the activity is completed for the day, the student will go directly back to the school or to his/her residence. The student will not transport any other student(s) while involved in any work-based learning activities.

**It is further understood by all parties:**

That driving is a privilege, and the student guidelines / responsibilities listed below must be agreed to, and this form must be completed and on file with the appropriate school personnel **before** the work-based learning activity takes place.

1. The student will drive to and from work-based learning activities alone.
2. The student will drive at legal speeds and in a safe and normal manner.
3. The student will leave the school or home with reasonable time to get to the scheduled work-based learning activity site.
4. The student will not take any alcohol or other mind-altering substances to, during, or from the work-based learning activity.
5. The student must be a licensed driver.
6. It is the responsibility of the student and her/his family to ensure that the student is covered by automobile insurance, and that he/she will only drive a properly insured, inspected, and registered vehicle:

**Place a check mark (✓) on the following lines to verify compliance.**

\_\_\_ Person(s) vehicle is registered with and who provides vehicle insurance has checked with their automobile insurance carrier and verified that coverage for the above-named student will be in effect when he/she is driving to and from work-based learning activities.

\_\_\_ Copies of the student's driver's license, automobile insurance card, and registration of the vehicle he/she will be driving have been provided to the appropriate school personnel for the student file.

**Infractions of these rules will result in the loss of driving privileges and possible loss of the work-based learning activity.**

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disability Act of 1990, it is the policy of the Newaygo County Regional Educational Service Agency that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, disability, age, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. In addition, arrangements can be made to ensure that the lack of English language skills is not a barrier to admission or participation.

We, the undersigned, have read; fulfilled; agree to; and have checked / verified (✓) the above requirements.

<b>Student Signature:</b>		<b>Date:</b>	
<b>Parent/Guardian Signature:</b>		<b>Co-signer Signature (if needed):</b>	
<b>Date:</b>		<b>Date:</b>	
<b>HS Principal Approval:</b>	<b>Date:</b>	<b>NCCTC Approval:</b>	<b>Date:</b>